

# Executive Meeting Minutes

## 26/05/2020

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**26 MAY 2020 / 7:30 PM / Google Meet**

### ATTENDEES

Francine Vickery (Chair), Maric Tse, Joy Richman, Anna Bozac (recorder)

### AGENDA

#### **Acceptance of Agenda**

Francine moved to accept; Maric seconded. Motion approved

#### **Acceptance of Previous Meeting Minutes (27 Jan 2020)**

Maric moved to accept; Francine seconded. Motion approved.

#### **Acceptance of Previous Meeting Minutes (24 Mar 2020)**

Maric moved to accept; Joy seconded. Motion approved.

#### **Follow up from Previous Meetings**

1. Anna contacted Sean (webmaster) to post 27 Oct 2019 Executive Meeting Minutes on the website. **Completed**
2. Francine will email members regarding the following topics: RCMP incident that occurred in January, winter session cancellations & scheduled replacement swims, coaches request for member feedback and link for swim meets **Completed**
3. Anna to arrange outdoor swim schedule for 2020 **Deferred due to COVID**
4. Maric will update the Coach Orientation package with feedback received. **Pending - awaiting review with Lauren**
5. Joy will forward coaches 2019 annual income for their personal income tax purpose **Completed**
6. Membership adjustments with pool closure due to COVID-19: Refund/credit remaining winter session (effective Mar 15/20 to April 30/20) and refund/credit summer session. **Completed**

## Officer Reports

None

## New Business

- Outdoor swim plans: none confirmed at this time. The rental agreement at Burnaby Central Park Pool has not been cancelled; however, all sessions up to June 30/20 are cancelled.
- UBC Masters 2020 pool safety plan: This new requirement from the City of Burnaby Parks & Recreation was being requested for all pool rentals and not related to the COVID-19 outbreak. Francine circulated a draft plan for review. The Board agreed to the following changes: i) include requirement to assist visually impaired swimmers (under Section 4), ii) identify club as adult only (must be 19yrs of age)
- COVID-19 Mitigation plan: Francine circulated a draft plan for review; however a recent update from Swim BC indicated they are working on details for a “Return to Sport” plan that each club will require. The Board agreed to reconvene to address this requirement when more details are available.

## ACTION ITEMS

- Anna will contact Sean (webmaster) to post Jan 27/20 and Mar 24/20 Executive Meeting Minutes on the website.

MEETING ADJOURNED AT 8:37pm

## NEXT MEETING

TBD

Agenda to follow