

# Executive Meeting Minutes

## 10/01/2022

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**10 January, 2022/ 8:00pm / Zoom meeting**

### ATTENDEES

Francine Vickery (Chair), Joy Richman (Vice President), Lisa Hermanson (Registrar), Liz Stokes (Treasurer), Katie Lee (Secretary)

### AGENDA

1. Move to approve agenda and call to order at 8:05 pm
2. Move to approve previous meeting minutes (13 Dec 2021)
3. Follow up from previous meeting
4. Officer Reports
5. New business

### Acceptance of Agenda

Moved by Francine, all in favour  
Unanimous

### Acceptance of Previous Meeting Minutes

Moved by Francine, all in favour  
Unanimous

### Follow up from Previous Meeting

- Membership update: There are 44 members in total; 23 registered and paid for winter session, 21 registered for the whole year.

### Officer Reports

- Francine: Received new insurance policy, effective January 15 2022 - 2023. Sent membership list to Christine. Awaiting update from Christine on pool and club capacity. Expecting a meeting to take place 1-2 weeks into the session. We decided to let Christine know that we plan to add new members up to 50 people. If there's no objection from

Christine, and the COVID situation settles down, we will resume sending invitations to people on the waitlist.

- Joy: Byng pool just reopened. Will ask about April pool rental. (due to poor connection, I missed the discussion. please help me fill in any missing info, thanks!).
- Liz: Expect to receive 2nd installment payments from ten members in Feb 2022. Liz and Francine will discuss budget calculations.
- Lisa H: Two new registrations.
- Katie: Minutes are up to date on the UBC Masters website. Will send approved (13 Dec 2021) meeting minutes to the webmaster.

### **New Business**

The following topics were discussed:

- UBC pool update:
  - Have not heard from Christine regarding numbers of swimmers allowed and procedures. Notes from Fall meeting: No max number in each lane, but cannot go over the total capacity of the pool.
  - All Sunday rentals (5:15-6:15pm) have been cancelled due to reduced pool hours. We have asked for lane space at an earlier time (1:15 - 2:15pm) on some Sundays, and consider booking at another pool.
  - April shutdown: Renfrew and Killarney are not available for rental in April. Hillcrest will be closed for maintenance in April. Joy has reached out to Byng pool, which just reopened today.
  - Fee adjustment: We discussed issuing credits for the cancelled Sunday practices. We decided to revisit this topic at a later date when we have a better idea of our swim schedule.
- Waitlist: There are ~ 25 people on the list. We decided to hold off on inviting people to do trial swims until we have updates on capacity from Christine, and that the COVID situation settles down.
- Policies and procedures
  - Leave of absence: A member has requested a leave of absence due to an injury and we have approved it.
- Payment reminder (full year 2nd installment): Liz will send a reminder in the last week of January.

### **ACTION ITEMS**

- Francine: will email swimmers to inform them of the changes in our swim schedule (Sunday and April cancellations), remind them to bring proof of vaccination & photo ID, arrive 15 minutes early, be swim ready, and store their belongings in the bins provided on deck.
- Liz: send payment reminder in the last week of January.
- Joy: contact Byng pool regarding April rental.

NEXT MEETING

TBD

MEETING ADJOURNED AT 8:46pm