

## UBC MASTERS SWIM CLUB ANNUAL GENERAL MEETING

OCTOBER 21, 2017

Attendance:

Officers: Francine Vickery president , Maric Tse vice president, James Hooper treasurer, David Ferguson registrar, Patricia Buckley secretary.

Members: 22 members in good standing in attendance,

Staff : Erin Stamp coach representative

Call to order 7:40 p.m. A quorum was achieved with 22 members in attendance quorum being 3.

Approval of 2016 annual general meeting minutes: Members had received copies of the minutes of the annual general meeting held on November 26th 2016, it was moved by Bruce Sutherland and seconded by Leslie Hill and unanimously carried to approve, the minutes of the November 26th 2016 annual general meeting.

Approval of 2017 annual general meeting agenda: The agenda was presented to members of today's meeting by the president ,it was moved by Liz Stokes and seconded by Maric Tse to approve the agenda for the October 21th Annual general meeting

### **Reports of officers**

Presidents report:

Francine reviewed the executives meetings with pool management regarding a new funding model, the new funding model is attached, appendix a.

Discussion ensued regarding clarification of the new funding model ,General consensus was that the new model should be pursued with management of the pool as it represents various advantages for both the Aquatic Center and our members. Importantly our members would receive the appropriate fees based on their membership category with the Aquatic Center. We currently have not received feedback from management of the Aquatic Center regarding this new model. Membership encouraged the executive to continue pursuing this new funding model for UBC Masters Swim Club. There was some discussion regarding the cleanliness of the pool and the shower situation at the pool, the executive reported that we have been in discussions regarding some deficiencies

at the Aquatic Center and we have been bringing our members concerns forward to management. As requested by Vancouver Coastal Health, members are encouraged to report their own concerns that they may have to Vancouver Coastal Health on their own volition.

Vice president's report:

Maric provided information on our discussions with the Aquatic Center , the pool would like have collaboration with other competitive clubs. We are trying to propose a form of partnership with the Aquatic Center in order to secure our position within the Aquatic Center. This was part of the rationale for pursuing a new funding model, in addition to our members paying appropriate fees. Maric reported that there has been a number of unplanned cancellations for other swim clubs due to staffing issues and we've actually been quite fortunate that we have not had our practices cancelled due to this issue.

Much discussion ensued regarding cleanliness of the pool ,again that this was an issue of great concern to our members and impacts the viability of our club.

Registrar's report :

We have 55 members in the club, 53 members have paid, cap is 60 members, we now have a steady number of people registering during the session at a prorated fee.

A survey was done to determine are memberships characteristics: 30 people responded to the survey, 37% are adults with no UBC affiliation, 33% are faculty alumni and staff at the University, 17% are students at the University, 10% are seniors, and 3% are living on campus, and part of the university neighborhood association.

The registrar reported that our current lane rentals are roughly 65% of our fee , 24% of our fee goes to coaching ,11% of the fee goes to administration. We are we are looking good for this year to break even, with our current membership registration. Our goal is to keep our fees to our current rate.

Treasurer's report:

The budget statement was approved by the executive and was distributed among members at the annual general meeting , and are attached as appendix B

We have budgeted for 50 full-time swimmers and we have the equivalent of 54.9 FTE swimmers.

We have had challenges including decreasing membership and increasing Lane rental fees however due to mitigation by the executive , particularly decreasing days and lanes, we are on pace for our budget currently ,and looking at a possible surplus of \$472.

We have a contingency account of around \$20,000 We had a loss of 663.4 \$8 last year but we were looking at around \$3,000 loss without the mitigating. In fact reduction of our lanes and days was effective in securing the club.

Over the past few years we have had to dip into our contingency fund due to these factors of increasing fees and decreasing membership and we are more flexible now. The Aquatic Center as we are able to adjust Lanes according to our needs, and we anticipate that Lanes will be available if we have a membership increase. Members asked if we have practice cancellations and if we get reimbursed for these? The treasurer reported that yes indeed we get reimbursed for any cancellations.

It was reported that we only offered sessions this year due to uncertainty with the Aquatic Center and this has been a very abnormal year due to transitioning into the new Aquatic Center. We will be registering for our January session once we have confirmation from the pool .

There were no questions regarding the budget. Leslie Hill thanked the executive for their hard work to keep the club viable during these difficult times.

Coaches report:

Erin Stamp was representing the coaching staff: She reported the plan for the next year was as follows: Tuesday's = stroke Focus rotating the stroke each week Thursdays =IM Saturday =distance Sunday = sprints She asked members if people had interest in stroke clinics . The consensus among members was that yes indeed stroke clinics would be welcomed.

Members shared with her that we were very happy with our coaches. Discussion ensued regarding lane Direction the plan was to leave it as currently as is, a countercurrent arrangement.

Leonie commented that she would like coaches to direct traffic in the lanes for example if someone was swimming in the lane that was too slow or too fast for them she requested the coaches direct them to appropriate Lane . Erin stated that this would not be a problem and she would relay that information to the coaches. During the practice it was felt that each line should self-organize within the line according to their ability and all Lane mates should be following the workout to improve Lane Harmony. In the case of injury , and the swimmer needed to adapt a stroke , that swimmer would make sure that she/he did not get the the way of the others.

## **Old business**

### **Pool fees:**

Francine reviewed some history of regarding our pool fees. When we moved into the new Aquatic Center we were told that our fee increase would be 13 to 14% for Lane rentals but in fact it turned out to be 50% . Other swim clubs were able to mitigate these fee increases due to the fact they were not swimming solely at UBC pool , and some clubs changed to non-peak hours.

The executive at this time in order to keep the club viable was forced to reduce the days we swim and eliminated our Wednesday practice ,as it was poorly attended we were also required to reduce the number of lanes largely due to the increase in rental costs and also due to our decrease in membership. It seems to be working fine and there is not overcrowding in the lanes at present.

Summer outdoor pool bookings: Unfortunately we do not get a priority booking at the outdoor pools as other clubs are there before us. This past summer it was difficult to get second beach pool ,we did get a few workouts there and we were able to get some time in Burnaby pool. It was noted that not as many members showing up for the outdoors on the weekend.

Masters provincials in 2018; The executive researched the feasibility of hosting the provincial swim meet in 2018, we encountered a number of roadblocks. First of all the pool was booked for other meets and that left us with a less-than-desirable availability and we are looking at April 2018 . Since we are now such a small club, English Bay swim club was approached to co-host and they agreed . We requested a quote from the Aquatic Center which took from April to August for them to come up with a quote. The quote was \$14,000 which was double the quote received from watermania .

Other issues were with the timing system, the quote at the UBC Aquatic Center did not include the timing system and we would have had to hire timers to run the meet. It was determined that we would decline using UBC pool due to the cost factor and the timing issue and English Bay swim club would be hosting the meet alone at watermania ,we agreed that we would provide as many volunteers as we could.We strongly encourage our membership to help volunteer at the provincial swim meet in 2018 as well as participate

## **New business**

### **New Society act change of Club bylaws and Constitution:**

Club members were provided with details of old bylaws, proposed by laws, and proposed Club Constitution , these are emailed a number of weeks ago to all members of the club in good standing, additional copies were available for members at the meeting for their review these are attached as appendix C The club president reviewed the change of bylaws and the new Society act requirements; It was move by Bruce Sutherland and seconded by Patrick Doyle to accept the current proposed Constitution change and by Law changes a vote ensued

All voted in favor, nil opposed

Carried October 21st 2017 to change the bylaws and constitution in accordance with appendix C appropriate documents are signed and will be forwarded to the lawyer's to proceed

## **UBC Masters and Aquatic Center membership model proposal :**

The new membership model that has been proposed to the UBC Aquatic Centre has been attached to the minutes as appendix a, all members received this at the meeting . More details were shared and it was suggested that we would insist that for each 10 members we would have one lane assigned to us under this new model.

Members were encouraged to ask questions and clarification regarding the new model was provided by Maric and David Francine and Pat and James.

The following members ask the following questions, Tim asked if the pool has been reluctant to provide Lane rentals Francine replied that there has been no reluctance to date to rent Lanes from the pool and to our club.

Liz Stokes asked if the MSABC Insurance fee was a separate rate. Francine reply that yes indeed msabc was separate from our fee proposal it was independent of the proposal and would continue to be paid separately as it currently is.

Patrick Doyle made a comment that students would greatly benefit from the New model and that it was actually not good business practice for The Aquatic Center to essentially double dip from students because in our current model the students are actually paying twice for using the pool.

David Tate commented to the executive to remind the Aquatic Center that they also have a vision to serve the UBC community and UBC Masters Swim Club is a part of the UBC community and we meet many of the mandates that the Aquatic Center has.

Patrick Doyle also made a comment that it was unreasonable of the university to expect the Aquatic Center to pay off debts from the pool construction as other facilities on campus such as the library unlikely are able to be required to cover capital costs.

Tim asked a question as to what is the advantage to the club to go forward with this new fee model. The executive responded that the advantage was that we would form a partnership with the pool , and secure our clubs viability in the Aquatic Center, also we would get the variable rates that are offered to the public such as senior rate, student rates, staff, faculty, alumni, and University resident rates, and we also mitigate our Financial Risk as currently we are at hundred percent risk whereas this way we would not be required to do Lane rentals which was a large portion of our budget. Maric reported that part of the Grand Vision Aquatic Center seems to have, is they want us to change our name away from UBC Masters to something involving Thunder and this is part of their goal of consolidating all the clubs under their umbrella. John Mayo made a comment that a large portion of our members are have an affiliation with the university and he agreed to a concept of using this Leverage with the Aquatic Center to secure our place in the Aquatic Center.

Joy asks whether or not our swim memberships would go up each year, Executive said it likely would, just as has Lane rental cost go up Joy suggested we look into the historical cost increases of the membership rates in order to anticipate this.

Patrick Doyle offered a final comment that there is a great Advantage for our Swim Club to encourage students and especially more competitive swimmers as it will energize our club and this is a very important part of the new fee schedule to get some younger members into our club

### **Head coach position:**

Currently Coleman is our team leader the executive would like to appoint him as head coach as essentially he has been operating as the head coach for over a year now.

Maric has approached him and asked for him to come up with a vision for what he sees the head coach to be and the executive will develop a job description . Members were also encouraged to email any suggestions as to what they see the head coach position to be. We expect this process to be completed in three weeks.

There was General agreement among the membership to proceed with this plan

### **UBC masters swim meet for 2018:**

UBC Swim Club historically has held a swim meet each year up until the last couple of years. The executive was exploring the feasibility of holding a swim meet however we have always held a swim meet in November but there is no time available at the pool for a swim meet so we have tentatively booked to a date in March of 2018. Putting on a swim meet would require each member step up to volunteer .The executive is concerned about two issues one is the timing system ,which is very complex and although some of the executive have been trained in running the timing system it is unlikely to be feasible for us to run this system. The other issue is the pool rental rates are excessive there is no point in having a swim meet unless it is at UBC pool.

*Therefore the executive is recommending that we do not have a meet. It was move by Bruce Sutherland not to have a swim meet for 2018 Pat Buckley seconded this motion.*

All members voted unanimously to cancel the swim meet for 2018.

### **Summer outdoor pool booking :**

The executive has been exploring the possibility of renting other pools such as New Brighton.

Discussion ensued among the members, New Brighton pool has some parking issues and it is in a difficult area to reach by transit, therefore the membership indicated they did not have any appetite to book the New Brighton pool for our summer swim.

The executive will not pursue booking New Brighton pool. Membership indicated to the executive that they would like to continue to swim in the outdoor pools for July and August and the executive will try and book both second beach pool and Burnaby outdoor pool for our next summer session for 2018.

### **December closure;**

Our last practice for the session is December 9th the Aquatic Center will be closed for pool maintenance the Aquatic Center has indicated that they will be closed each year in December for pool maintenance.

Maric investigated other pools to continue our practices through December however Lord byng is also closed for December and St George's only had one weekend available during the midday 11:30 to 1:30 on a Saturday Sunday December 14th and 15th and their fee was double what we are paying ,membership indicated that no one was interested in swimming at this time especially for that price .

We will not be booking a pool for the latter part of December.

Since we do not have much swimming in December it was proposed we have a big fun Christmas party at a bowling alley.

Patricia has investigated this and it seems reasonable and feasible for a club to have a bowling party at the Commodore Lanes sometime in December. December 10th with suggested

Members would be encouraged to bring their partners to the party. Patricia will investigate further regarding having a Christmas party at the Commodore bowling alley and an email will be sent out to members once more information is available. ( post meeting note, the commodore bowling alley is available for Dec 10th)

#### **Social coordinator position:**

The board had been discussing the social coordinator position as our club has changed quite dramatically since his position was proposed. This is a non-voting board position however over the last couple of years we have not had a swim meet and the primary purpose of the social coordinator position was to help prepare for swim meets and organized social functions for the swim meets . We have also been unable to secure time or venues for swim club parties over the last while. Therefore due to the limited duties required of a social coordinator in our current smaller Club the board has decided to put this position on hold until such time as the club is larger and require such a position. We will continue to have weekly dinners after thursday's practise. ONE of the executive will take on the role of planning this dinner.

The board would like to extend their thanks to Keith Adams for his work over the past couple of years as social coordinator. Keith has been very responsible and has been organizing weekly dinners after practice on Thursdays and was of great assistance executive in providing support for the annual general meeting. Thank you Keith

#### **Elections of officers to the executive of UBC Masters Swim Club:**

All officers of the executive resign each year at the annual general meeting and a election is held for specific positions for each of the officers at each annual general meeting of UBC Masters Swim Club.

David Ferguson has resigned as registrar and James Hooper has resigned as treasurer Members extended their thanks for their service on the board over the past few years.

Current president Francine Vickery asked if anyone was interested to stand in any of the board positions .

Members willing to stand for each board position are as follows:

President : Francine Vickery

Vice president: Anna Bozac

Treasurer : Maric Tse

Registrar Maja Krzic

Secretary: Pat Buckley

Webmaster: Sean Swain

*It was moved by John Mayo and seconded by David Ferguson to vote in the above executive of UBC Masters Swim Club*

The vote was unanimous

The new UBC executive for UBC Masters Swim Club was approved

Thanks were extended to Marily for the use of her house for the meeting and dinner.

Meeting adjourned at 9:35 p.m.