

**UBC Masters Swim Club
Annual General Meeting
November 25, 2006**

Attendance

Executive Zoe Menge (President), Elaine van Oosten (Vice President), Naomi Wolf
 (Secretary)

Coaches Dale Robinson (Head Coach), Pam Kalas

Regrets Kathleen Howard (Registrar), Marcia Macdonald (Treasurer)

Members David Tait, Jim Woolsey, Lorraine Woolsey, Francine Vickery, Pat Buckley,
 Liz Stokes, John Wenger, Jane Halton, Mary Lovelace, Kathy Barry,
 Ken Lipton

Meeting called to order - 7:05pm

Adoption of Previous AGM Minutes

Moved by Francine Vickery and seconded by Jane Halton.

MOTION CARRIED

Business Arising

- Towels
- Executive positions
- MSABC membership cards

Approval of Agenda

Moved by Liz Stokes, seconded by Pat Buckley.

MOTION CARRIED

Old Business

All previous business closed.

REPORTS

President

No big issues, matters dealt with as they arose.

Vice President

Currently 126 people on the waitlist, 123 after 3 vacant spots are filled.

Registrar

The Registrar, Kathleen Howard, was not present. Update delivered by Zoe Menge: registration with MSABC's Swim Direct was easier this year due to the high number of returning members.

Treasurer

2005/2006 Budget

Marcia Macdonald was not present. Report presented by Zoe Menge:

- Membership income was slightly higher due to membership turnover.
- Miscellaneous income reflects the swim suit order. Numbers are slightly off due to tax miscalculation.
- Swim meet expenses exceeded by \$234.86; this amount is within normal range of incurring extra costs for hosting swim meets.
- Interest is much greater as the contingency fund was moved to a GIC with higher return.
- Coaching fees were up due to need of increased number of coaches at swim meets.
- Pool rental fees were less than expected.
- Office supplies reflect the purchase of Quick Books by the Treasurer.
- Social events came in \$15 under budget.
- MSABC fees are higher due to the club accepting more than 110 members.

2006/2007 Budget – Revised

- Interest from moving the contingency fund into a GIC will result in approximately \$500.
- Pool fees were reduced by \$1000.
- Coaches fees were increased by \$1000.

2007/2008 Budget

- Only change is the increase in pool fees. The amount is yet to be determined by the UBC Aquatics Centre.
- To offset the increase in pool fees, a proposal is made to increase the membership fees.

Addendum to the budget

- Have Treasurer add the fixed expenses of the swim meet to the budget.
Moved by Francine Vickery, seconded by Mary Lovelace.

MOTION CARRIED

- Increase the membership fees for the 2007/2008 season by a maximum of \$35. Actual amount to be determined once the pool fees are established. Amount will be calculated by dividing the number of members, rounding up to the nearest \$5. Should the pool fees be exceptionally high and an increase higher than \$35 is needed, a special meeting will be presented to the club.

Moved by Pat Buckley, seconded by Jim Woolsey.

MOTION CARRIED

Approval of budget with proposed amendments

Moved by Liz Stokes, seconded by Jane Halton.

MOTION CARRIED

Coaches – Dale

- No issues arising.
- May bring on a 5th coach to ease the workload for Dale.
- Certification of coaches: Dale to attend Level I coaching certification next month. Elaine is already certified at that level.

New Business

Towels

- Ivan Szasz has approached Elaine with a new product made by a B.C. company. It is made of quick-dry material. If interested, towels can be made available to the members for \$20 with possible options for a logo.

Ongoing

Executive Positions

- A request for a description of executive positions was made. Job descriptions of positions will be posted on the website to outline the responsibilities the executive members.
- It is suggested that any vacancies of executive positions should be made aware to all members via email.
- Compensation for executive members is 50% reduction in membership fees.
- Executive positions carry a 2 year term. Post on the website which positions are coming up to the end of the 2 year term.
- Executives and head coach meet approximately 3-4 times a year for meetings lasting in duration of 1-2 hours.
- Secretary to contact webmaster with job descriptions of each executive position.

Closed

Coaches' Meeting

- All coaches to meet 3-4 times a year for a meeting to discuss coaching issues.
- Coaches to be compensated for one hour, even if the meetings exceed that time.
- This matter was discussed and approved at an Executive meeting; the increase in coaching fees is reflected in the budget.

Closed

Membership Commitment

- It is proposed that a one year commitment by members should be implemented and upheld, even if they choose to leave before the year is up.
- This matter cannot be decided in the short time frame of a general meeting and is therefore left to the Executive to come up with a proposal to present to the members.

Ongoing

Election of Officers

Nominations:

President: Elaine van Oosten nominated for this position, no other nominees.
Vice President: Jane Halton nominated for this position, no other nominees.
Registrar: Mary Lovelace nominated for this position, no other nominees.
Treasurer: Marcia McDonald has agreed to continue with this position.
Secretary: Naomi Wolf has agreed to continue with this position.

Election:

By acclamation, all nominees for the executive were voted into office.

Meeting adjourned: 8:10pm