

Executive Meeting Minutes

01/04

01 APRIL 2019 / 7:43 PM / Anna's house

ATTENDEES

Francine Vickery (Chair), Maric Tse, Joy Richman, Anna Bozac (recorder)

AGENDA

Acceptance of Agenda

Francine moved to accept; Maric seconded. Motion approved.

Acceptance of Previous Meeting Minutes (25 Feb 2019)

Accepted with one correction: # current registered members = 47. Francine moved to accept; Joy seconded. Motion approved.

Follow up from Previous Meeting

1. Treasurer to resolve access to CRA account. **Completed**
2. Joy will follow up with Lauren regarding submission of payment for Level 1 Coach certification upon successful completion. **Outstanding**
3. Francine to contact student swimmer to arrange for \$45 refund. **Completed.**
4. All Board members to consider options/models for club expansion to daytime hours. Francine will create list of priority criteria. **Discussion under "New Business"**
5. Joy will email Rousana Wu at TD bank re: cashable GIC **COMPLETED – discussion under "New Business"**
6. Anna to confirm outdoor pool schedule. **COMPLETED – discussion under "New Business"**
7. Francine to speak to UBC Aquatic Center regarding availability of morning swim times during summer session. **Outstanding - club was denied this request last year.**

Officer Reports

8. Registrar: Current # registrants = 47; current # club members = 49 (includes 2 out of town swimmers). Lauren completed NCCP Level 1 certification. Lauren held a Coach's meeting on Mar 23 – discussed feedback provided from swimmers and Executive; Lauren provided a report of the meeting back to Executive. Lauren will hire more coaches for summer; morning swims at 2nd Beach only require 1 coach. Lauren will update 'new coach orientation' package. Maric received a request from a newly registered member to accommodate their limited time at UBC between Apr 1-July 15 (note: this is visiting graduate student who will leave Vancouver mid-July). Agreement to charge full summer rate after trial swim.
9. Treasurer: All invoices received for winter/spring session have been processed. Outstanding invoices include: Lord Byng pool rental for April 2019, coaches fees for April.
10. President: coaches are requesting annual payment for income tax purposes. This information is tracked and available on Executive shared drive. Concerns with pool tidiness and recent incident with public swimmers (discussed under New Business).
11. VP/Secretary: all Executive Board meeting minutes are posted on UBC Masters website after each meeting (note: Draft minutes are not posted). Anna reported that all meetings are up to date. Outdoor swimming schedule for 2019 – discussed under New Business.

New Business

- Options/Models for club expansion for afternoon session: Executives have had informal discussion with members; overall, there is no support for an afternoon swim session. There would be interest in a morning session; however this is considered "peak time" for the pool.
- Swimming schedule for summer 2019: refer to circulated attachment from Anna. Sunday sessions will be held at Central Park Pool starting June 30-Aug 25 (10:30-12noon). Saturday sessions will be at 2nd Beach Pool starting Aug 3-31 (8:30-10am); 2 Saturday sessions will be at Central Park Pool on July 13 & 27 (10:30-12noon). No Saturday sessions on July 6 or 20 - unless there is a rental cancellation at 2nd Beach pool. July long weekend: Cancel afternoon June 29 session at UBC; June 30 morning session will be at Central Park pool. August long weekend: 2nd Beach pool on Aug 3rd & Central Park Pool on Aug 4th.
- Investing excess cash: agreement to invest up to \$20K in cashable GIC. Joy will review available options with Rousana at TD Bank.
- Sunday long course sessions in May/June: suggestion that coaches invert schedule (Sat - sprint, Sun- distance). Maric will discuss with Lauren.
- Pool tidiness: ongoing issues are being reported to pool management with variable responses. Maric/Francine have requested regular on-going meetings but no response. Recent issue with "code brown" was also reported.
- Public swimmers jumping into club lanes on weekend: especially a concern with our visually-impaired swimmers. Maric reported to pool management and suggested chain barricade between steam room and pool lane; still awaiting response.
- Survey for members regarding alternate swim schedule: Francine noted that any schedule which includes Mon and/or Wed is long course which drives up rental cost (3 long course lanes = 6 short course lanes). Executive agreed to review this topic again if May/June long course sessions on Sundays are well received by members.
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ACTION ITEMS

- Joy will invest up to \$20K in cashable GIC.
- For income tax purposes, the Treasurer will provide each coach with their annual income for 2018
- Anna will finalize outdoor pool contracts with 2nd Beach Pool and Central Park Pool
- Anna will finalize April Pool contract with Lord Byng Pool and coordinate payment with Joy.
- Maric will discuss with Lauren weekend workout schedule for May/June for long course session.

MEETING ADJOURNED AT 9:21PM

NEXT MEETING

Scheduled for June 3rd, 2019 at 7:30pm, location- Maric's home

Agenda to follow