

# Executive Meeting

## Minutes 15/07

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**15 JULY 2019 / 7:50 PM / Francine's house**

### ATTENDEES

Francine Vickery (Chair), Maric Tse, Joy Richman, Anna Bozac (recorder)

### AGENDA

#### **Acceptance of Agenda**

Anna moved to accept; Francine seconded. Motion approved

#### **Acceptance of Previous Meeting Minutes (03 June 2019)**

Anna moved to accept; Francine seconded. Motion approved.

#### **Follow up from Previous Meeting**

1. Joy will invest up to \$20K in cashable GIC at TD Bank. **Outstanding (revised action noted below)**
2. Joy to update projected budget for 19/20 season for next Board meeting. **Completed**
3. Francine to post club policies on UBC Masters Swim Club website. **Outstanding**
4. Francine to finalize date for AGM. **Completed**

#### **Officer Reports**

5. Registrar: 5 people to register, currently 50 swimmers + 1 out-of- registered.
6. Treasurer: pool rental payments completed except for extra lane (July 16-Aug 29); review of 18/19 actual income and revenue, was balanced with initial budget. Proposed 19/20 budget presented for discussion (see minutes below).
7. President: still no clarity on what will be the impact on UBC Masters Swim Club with the upcoming severance of Swimming Canada and MSC (Masters Swimming Canada) effective Sept 1/19. All members have received emails from both Swimming Canada and MSC.

8. VP/Secretary: confirmation of outdoor swimming schedule was completed and has been distributed to club members.

## New Business

- Update on Sunday long course session: this set up will be discontinued in fall and will revert to short course. Feedback from members is preference for short course due to more lane options to accommodate different workout intensity/speed
- Finalize schedule, fees and fee schedule for 2019/20 Swim Season:
  - Proposed budget for 19/20: this was reviewed and updated to include an estimated increase in pool rental fees effective April 1/2020 and a small increase in coaches' fees effective Sept 1/2019. Other expenses are in line with current 18/19 swim season budget. Fees for 19/20 swim season were based on the approved 19/20 budget.
  - Fees: annual member fees will be \$1020 (before taxes & MSBC registration). A 9% discount will apply to members who register for all 3 sessions (fall, winter, spring/summer).
  - Fee schedule: Fall session=\$360, Winter= \$360, Spring/Summer = \$300
  - Alternate swim schedule: there had been some discussion on obtaining member feedback on whether there is any interest in a M/T/Th/Sat schedule instead of current T/Th/Sat/Sun. There has been no request from members, so this item will be paused. Also, Monday is long course set up which is not ideal (see notes above)
- Date for AGM will be Nov 16/19
- Registration System: discussion on whether website can be updated to reflect any pro-rated fees.
- Coaches: there is a need to ensure all coaches are meeting performance requirements. There have been some instances of coaches showing up late, on their phone, not fully engaged with swimmers, etc.

## ACTION ITEMS

- Anna to contact Sean (webmaster) to post 03 June 2019 Executive Meeting Minutes on website.
- Joy will arrange meeting with Branch Manager to discuss GIC options and will forward these to Board for decision at next Board meeting.
- Maric will provide fee and registration details for 19/20 swim season which need to be posted on website by early August.
- Francine will follow up on location for AGM.
- Francine to contact Sean (webmaster) to inquire if he can include pro-rated fees on website

- Maric will work with Lauren to create checklist of expected performance requirements for coaches

MEETING ADJOURNED AT 9:30pm

## NEXT MEETING

Scheduled for Sept 16, 2019 at 7:30pm, location Joy's home

Agenda to follow